

This information is required under the Québec Mining Act and is confidential. The Minister of Energy and Natural Resources has delegated the responsibility of managing the mining statistics program to the Institut de la statistique du Québec. The Institut has entered into an agreement in order to send information on this program to:

- (a) the Minister of Energy and Natural Resources;
- (b) Natural Resources Canada;
- (c) Statistics Canada.

Instructions

* Please **complete and return** this form to the following address:
 Institut de la statistique du Québec
 200, chemin Sainte-Foy, 2e étage
 Québec (Québec) G1R 5T4
 Phone toll free: 1-800-561-0213
 Fax toll free: 1-866-802-6282

* Keep a copy for your records.
 * **Please return this form before March 31, 2020.**

Please correct name and address if necessary:

This form covers the twelve (12) months of the current year; if not, please specify: _____

Year : 2019

Municipality : _____

1.3 OPERATIONS

- 1.3.1 Did this establishment operate in the calendar year under review (1=yes, 2=no)? If "no", please sign and return.
- 1.3.2 Did this establishment suspend its operations in the year under review (1=yes, 2=no)?
 If yes, provide date: _____
 and complete this form for the period in operation.
- 1.3.3 Has a change in ownership occur during the year under review (1=yes, 2=no)?

 If yes, please provide date: _____
 and complete this form for the full reporting year. (If this is not possible, provide information for the period before change of ownership.) Please provide the name, address and telephone number of the new owner.

1.7 NATURE OF BUSINESS OF THIS ESTABLISHMENT

- 1.7.1 Main activity (describe briefly): _____
 Other related activities: _____
- 1.7.2 Change of activity since last year's report (1=yes, 2=no):
- 1.8 HEAD OFFICES AND ANCILLARY UNITS WITH MULTIPLE ESTABLISHMENTS**
- 1.8.1 Does this establishment have a canadian head office or executive office whose operations are reported separately (1=yes, 2=no)?

 If yes, please provide:
 1.8.3 Name _____
 1.8.4 Address _____
 1.8.5 Is this establishment served by ancillary units that also serve one or more other establishments of your business (1=yes, 2=no)?*

* Data for these units must not be included in this report.

2. INVENTORY OF THIS ESTABLISHMENT	Do these figures include inventory held by the establishment but not owned by it (1=yes, 2=no)? <input type="checkbox"/>	For the period covered by this report	
		Opening (\$)	Closing (\$)
2.1.2 Fuel			
2.1.3 Process, maintenance and repair supplies			
2.1.5 Gross peat (if applicable)			
2.1.6 Finished products			
2.1.7 Mixed products			
2.2 Product inventories purchased for resale			
2.3 Other inventory			
2.5 Total (2.1.2 to 2.3)			

5. CONSUMPTION OF PURCHASED FUEL AND ELECTRICITY	Are you reporting consumption (1) or purchases (2)? <input type="checkbox"/>	H.S. Code	Unit of measure	Quantity Used (estimate if necessary)	Cost at this establishment (\$)	Unit Price (\$)
5.2 Natural Gas (excluding liquified gas)	271121	'000 m ³				
5.3 Gasoline (including aviation gasoline)	27100010	litres				
5.4 Kerosene (excluding jet fuel)	27100030	litres				
5.5 Diesel fuel	27100051	litres				
5.6 Light fuel oil (Nos. 2 and 3)	27100052	litres				
5.7 Heavy fuel oil (Nos. 4, 5 and 6)	27100060	litres				
5.8 Liquefied petroleum gases (propane, butane, natural gas, etc.)	271110	litres				
5.9 Electricity purchased (service charges included)	2716	'000 kWh				
5.10 Steam	38239098	gigajoules				
5.10.1 Other fuel purchased and used (specify each type of fuel separately)						
5.11 Total (5.1 to 5.10.1)						

Please note: If fuel or electricity quantity is non-available for one of the above, please indicate with the mention "N-A"

6. SELECTED MINING INPUTS (purchased and used in operations)		Are you reporting consumption (1) or purchases (2)?	<input type="checkbox"/>	Total cost at this establishment (\$)
6.2	Purchased raw materials used in operations, including semi-processed materials	Specify :		
6.4	Containers and other shipping and packaging materials (see 8.1.170)		Code S.H.	
6.5.1	Explosives and blasting supplies		XXX	
6.5.2	Collecting reagents for concentrating ores		38239096	
6.5.2.1	Water treatment chemicals (excluding boiler compounds)		38239040	
6.5.3	Lumber and timber (building, supporting, etc.)		4403	
6.5.4	Lubricating oils and greases		27100040	
6.5.5	Grinding balls and rods		732591	
6.5.6	Rock drill steel rods and bits		820710	
6.5.7	Steel (bars, structurals, plates, galvanized sheets, etc.)		XXX	
6.5.8	Valves and plumbing supplies		XXX	
6.5.9	Repair and/or replacement parts for trucks, tractors and other automotive equipment		XXX	
6.5.10	Repair and/or replacement parts for other operating machinery and equipment		8474	
6.5.99	All other supplies		XXX	
6.6	Total (6.5.1 to 6.5.99)			
6.8.1.1	Amount paid to domestic smelters and/or refineries (if applicable)			
6.8.1.2	Amount paid to foreign smelters and/or refineries (if applicable)			
6.8.1.9	Amount paid out to others for work done on materials owned by this establishment (see guide)			
6.8.2	Total (6.8.1.1 to 6.8.1.9)			
6.9	Total (6.2 + 6.4 + 6.6 + 6.8.2)			
6.8.4	Amount paid out to others for non-capitalized repairs and maintenance (see guide)			

7. SELECTED NON-MINING INPUTS		Total cost at this establishment (\$)
7.1	Purchases of goods from other establishments for resale in same condition as purchased (include the transfer of such goods received from other establishments of your company - report the sales of these goods in 9.1 and the inventory in 2.2)	
7.2	Materials and supplies used in new construction produced by own labour, for own use	
7.3	Materials and supplies used in the production and/or installation of any machinery/equipment by own labour for own use	
7.4	Office supplies purchased and used	
7.5	All other purchased materials and supplies used by this establishment	
7.6	Total (7.1 to 7.5)	

9. SELECTED NON-MINING OUTPUTS		\$
9.1	Value of shipments of goods bought and sold in the same condition as purchased (the purchase of these goods must appear in 7.1)	
9.2	Book value of new construction by your own labour for own use (the amount attributable to fixed assets account only - includes the cost of materials reported in 7.2 and of labour reported in 14.1.3.1)	
9.3	Book value of machinery and equipment made by own labour for own use (the amount attributable to fixed assets account only - includes the cost of materials reported in 7.3 and of labour reported in 14.1.3.1)	
9.4	Revenue from sale of electricity	
9.5	Revenue from the lease or rental of machinery and equipment made by your establishment	
9.6	All other revenue from goods and services (do not include revenue not connected with operations, such as interest, dividends, the sale of used capital goods, etc.)	
9.6.1	Deductions from payroll for board and/or lodging	
9.6.2	Value of board and lodging when provided in lieu of salaries and wages (excluding amounts reported in 9.2 and 9.3)	
9.7	Total (9.1 to 9.6.2)	

ADDITIONAL INFORMATION		\$
11.	Revenue from rental of immovables (land, buildings, office, etc.)	
12.	Revenue from rental of machinery or equipment other than that included in 9.5 above	
13.7.6	Royalties paid to governments	
13.7.19	Royalties paid (other than 13.7.6)	
13.8.1	Cost of buildings, roads, machinery, etc., built by contractors and chargeable to fixed assets account	
13.8.2	Other capital expenditures not included in 9.2, 9.3 or 13.8.1, such as land, Etc.	

13.1 DETAILS OF PRODUCTION		
13.1.2	Bog: From : _____ To : _____	Number of days
13.1.4	Plant: From : _____ To : _____	Number of days
13.1.6	Number of bogs operated by this establishment	Number

8. SHIPMENTS OF GOODS OF OWN PRODUCTION

DO NOT INCLUDE: sales tax, excise duties and taxes, outward transportation charges by common or contract carriers, discounts, rebates, etc.

8.1	DETAILS OF SHIPMENTS	Sold and shipped during the year (1) (Quantity by number of bags)	Value of shipments (excluding containers and cost of contract carriage) (\$)	Value of shipments (including containers supplied by your establishment) (\$)	Value of containers (\$)		For ISQ use
					Supplied by your establishment	Supplied by purchasers	
8.1.1	CRUDE PEAT (Quantity equivalent to bags of 6 cu. ft / 170 dm ³)						
8.1.2	PACKAGED PEAT (100% PEAT):						
	6 cu ft/170 dm ³						
8.1.3	5,5 cu ft/154 dm ³						
8.1.4	3,8 cu ft/106 dm ³						
8.1.5	3 cu ft/85 dm ³						
8.1.6	2,2 cu ft/62 dm ³						
8.1.7	1,5 cu ft/42 dm ³						
8.1.8	1 cu ft/28 dm ³						
8.1.9	0,75 cu ft/21 dm ³						
8.1.11	55 pi ³ /1557 dm ³						
8.1.12	110 pi ³ /3115 dm ³						
8.1.13	120 pi ³ /3398 dm ³						
8.1.14	135 pi ³ /3823 dm ³						
8.1.10	Other (Specify) :						
8.1.20	Total for packaged peat (8.1.2 to 8.1.10)						
8.1.170	Total (8.1.1 to 8.1.10)						

1. The peat shipments should correspond substantially to the shipments reported in the "Quarterly Surveys" for the four quarters of the calendar year. Leave the grey spaces blank.

8.1.171	MIXED PRODUCTS (specify) :	Peat content (%)	Units	Sold and delivered during the year (Quantity)	Value of deliveries (\$)	For ISQ use
8.1.171.1						
8.1.171.2						
8.1.171.3						
8.1.171.4						
8.1.171.5						
8.1.171	Total of mixed products:					

8.2	Total shipments of goods from own production					
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8.3	Were the following items excluded in 8.1.170?	Indicate (1=yes, 2=no) and amounts.	Value (\$)
8.3.1	Total payments for outward transportation charge by common or contract carriers	<input type="checkbox"/>	
8.3.2	Total payments of sales taxes charged to the customer, excise duties and taxes	<input type="checkbox"/>	
8.3.3	Total amounts of discounts, sales allowances and returned sales	<input type="checkbox"/>	
8.4	Total (8.3.1 to 8.3.3)		
8.6	Amount received in payment for work done on materials and goods owned by other establishments (see guide)		
8.7	Total (8.2 + 8.6)		

Conversion factors :
 1 cubic foot = 28,316 85 cubic decimeter
 1 cubic yard = 27 cubic feet
 1 litre = 1 cubic decimeter

13.3 INVENTORIES, HARVESTS, TRANSFERS, SALES AND DELIVERIES

	Standard Bales 170dm3 or 6 cu ft3 equivalent	Value f.o.b. plant (excluding containers and cost of contract carriage)	Unit Price (\$)
GROSS PEAT			
13.3.3.1	Inventory at beginning of the year		
13.3.3.2	Harvested during the year		
13.3.3.3	Purchased from other producers (see 13.10)		
13.3.3.4	Transferred from another division of your company for packaging		
13.3.3.4.1	Specify: _____		
13.3.3.4.2	Specify: _____		
13.3.3.4.3	Specify: _____		
13.3.3.8	Sold and shipped during the year (8.1.1)		
13.3.3.9	Transferred and used in packaging operations at this plant		
13.3.3.10	Transferred and used in packaging operations at another plant of your company		
13.3.3.10.1	Specify: _____		
13.3.3.10.2	Specify: _____		
13.3.3.10.3	Specify: _____		
13.3.3.12	Used for products other than peat alone (potting soil, etc.)		
13.3.3.11.2	Adjustments [+]		
13.3.3.11	Losses [-]		
13.3.3.13	Inventory at the end of the year		

PACKAGED PEAT (100 % PEAT)			
13.3.3.14	Inventory at beginning of the year		
13.3.3.15	Packaged at your plant		
13.3.3.16	Packaged at other locations		
13.3.3.16.1	Specify: _____		
13.3.3.16.2	Specify: _____		
13.3.3.16.3	Specify: _____		
13.3.3.17	Used for mixed products other than peat alone (potting soil, etc.)		
13.3.3.20	Packaged peat sold and delivered during the year (see 8.1.2 to 8.1.14)		
13.3.3.21	Packaged peat transferred to another division of your company		
13.3.3.21.1	Specify: _____		
13.3.3.21.2	Specify: _____		
13.3.3.21.3	Specify: _____		
13.3.3.22.2	Adjustments [+]		
13.3.3.22	Losses [-]		
13.3.3.23	Inventory at end of year		

MIXED PRODUCTS (POTTING SOIL, MIX, ETC.)			
13.3.3.40	Inventory at the beginning of the year		
13.3.3.41	Packaged at your plant		
13.3.3.42	Mixed products received from another division of your company		
13.3.3.43	Vendus et livrés pendant l'année (voir 8.1.171)		
13.3.3.44	Peat content (6 cu. ft. equivalent)		
13.3.3.45	Mixed products transferred to another division of your company		
13.3.3.46.2	Adjustments [+]		
13.3.3.46	Losses [-]		
13.3.3.47	Inventory at the end of the year		

13.4.1.0 DESTINATION OF SHIPMENTS			Standard bales 170 dm3 or 6 cu. Ft equivalent	Value f.o.b. plant (excluding containers and cost of contract carriage)
13.4.1.1	Newfoundland and Labrador	1102		
13.4.1.2	Prince Edward Island	1103		
13.4.1.3	Nova Scotia	1104		
13.4.1.4	New Brunswick	1105		
13.4.1.5	Quebec	1101		
13.4.1.6	Ontario	1106		
13.4.1.7	Manitoba	1107		
13.4.1.8	Saskatchewan	1108		
13.4.1.9	Alberta	1109		
13.4.1.10	British Columbia	1110		
13.4.1.11	Yukon	1112		
13.4.1.12	Northwest Territories	1111		
13.4.1.12.1	Nunavut	1113		
13.4.1.13	Total Canada (13.4.1.1 to 13.4.1.12.1)	1190		
13.4.1.14	Exports (country):			
13.4.1.15	Total exports (Total of 13.4.1.14)	8900		
13.4.1.16	Total shipments (13.4.1.13 + 13.4.1.15)	9900		

13.4.3 SALES TO OTHER PEAT PRODUCERS (list names):		Standard bales 170 dm3 or 6 cu. Ft equivalent	Value f.o.b. plant (excluding containers)
13.4.3.8			
13.4.3.9			
13.4.3.10			

13.10 NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF CRUDE PEAT SUPPLIERS:		Standard bales 170 dm3 or 6 cu. Ft equivalent	Value f.o.b. plant (excluding containers)
13.10.1			
13.10.2			
13.10.9	Total		

14. EMPLOYMENT (refer to the guide)	Salaries and Wages (\$)	Average Number Employees		Person-Hours	
		Male	Female	Hours Worked and Paid (Do not include paid holidays)	Total Hours Paid (including hours paid not worked but paid)
14.1	Employees at this location				
14.1.1	Administrative staff, etc				
14.1.1.2	At the peat bog				
14.1.1.3	At the plant				
14.1.2	Total (14.1.1.2 + 14.1.1.3)				
14.1.3.1	Employees in new construction				
14.1.3.2	Other production and related workers				
14.1.4	Total (14.1.3.1 + 14.1.3.2)				
14.2	Employees at other locations				
14.2.1.1	Administrative staff, etc				
14.2.1.2	Other				
14.2.2	Total (14.2.1.1 + 14.2.1.2)				
14.3.1	Total (14.1.1 + 14.1.2 + 14.1.4 + 14.2.2)				

14.5 Number of peat bog and treatment workers employed each month													
	January	February	March	April	May	June	July	August	September	October	November	December	
14.6	Total of all 12 months												
14.7	Average number of workers (14.6 / 12)												
14.8	Average total of peat bog and treatment workers												
									Production	Shipments	Value of shipments		
13.3.3.38	For RNCan use												

Section 40 - PURCHASED SERVICES EXPENSES ¹					
		\$	\$		
40.1	Purchased transportation, shipping (contracted out), warehousing, storage, postage and parcel service expenses		40.11	Payments to employment agencies or personnel suppliers	
40.2	Rental and leasing expenses		40.12	R&D expenses (contracted out)	
40.5.6	Professional and business services (e.g. legal, accounting, architectural and technical service fees)		40.13	Insurance premiums	
40.6	Consulting fees		40.14	Advertising and promotion expenses	
40.7	Contract drilling services		40.15	Travel, meal and entertainment expenses	
40.8	Management fees		40.16	All other purchased services expenses not specified elsewhere (include financial service fees, and telephone and communication expenses)	
40.10	Purchased repair and maintenance service expenses		40.17	Total all purchased services	

¹ Purchased services are those obtained from another company or a separate unit of your company, excluding services produced in-house in the unit for which you are completing this form

Explanatory Notes (Section 40)

LINE 40.1 - **Include** trucking, freight forwarding, customs brokerage paid to a common or contract carrier, warehousing and storage expenses. **Exclude** the cost of transportation of materials, components and supplies if it is included in the price of the materials, components and supplies.

LINE 40.2 - **Include** office space, office furniture, computers, fax machines, pagers, cellular phones, televisions, radios, video cassette recorders, cars, trucks, vans, machinery and equipment without driver/operator. **Exclude** rental and leasing of vehicles and machinery with driver/operator.

LINE 40.5.6 - **Include** legal and accounting fees, technical service fees, consulting fees, and education and training service fees. **Exclude** consulting fees that are reported separately under Line 40.6.

LINE 40.6 - **Include** management (financial, human resources, marketing, business, public relations, etc.) and services related to information technology (computers, hardware and/or software, systems maintenance services). **Exclude** environmental consulting services.

LINE 40.7 - **Include** drilling for minerals. **Exclude** oil and gas drilling.

LINE 40.10 - **Include** materials, parts and labour. **Exclude** property management fees.

LINE 40.11 - **Include** pay for temporary workers paid through an agency and charges for personnel search services.

LINE 40.13 - **Include** liability, auto, building and equipment insurance premiums.

LINE 40.16 - **Include** waste and hazardous material removal fees, financial service fees such as bank charges, credit and debit card commissions, including interest expenses.

I declare that the information in this report is accurate and complete to the best of my knowledge.

Name of person responsible for this report (please print)		Date of report
Official position	E-mail address (please print)	Telephone number
Address (if different from mailing address)		Fax number